

## Family Nurse Position Description

### Position Summary

The Family Nurse will play a key role in the provision of services for patients in the family physician clinic. Nursing within the generalist role you will provide primary nursing care to the population of patients seen by the general practitioner.

**Areas of focus** include prevention and health promotion, chronic disease case management, assist with MINT Memory care team, maternal child needs, and navigation to appropriate resources.

**Areas of responsibility** include assisting in program development, clinical practice, and administration under the direction of management.

The position requires collaboration with interdisciplinary teams in the development of relationships and programs founded on best practice and knowledge of the community.

### Key Responsibilities

The Family Nurse will work in collaboration with the family physician to provide needs based care.

#### General:

- Promotes an understanding of the Primary Care Network service and benefits, for all stakeholders as part of the advancement of enhanced primary care
- Supportive of an organizational culture which fosters relationships and multi-disciplinary collaboration/teamwork
- Under direction of management participates in the development, monitoring, and evaluation process based on best practice
- Acts as a resource for other team members
- Demonstrates an awareness of policies and procedures through application of these policies and procedures as required

#### Clinical Service Provision:

- Utilize current clinical practice guidelines and best practice standards to guide all case management processes for patients with chronic disease
- Utilize current clinical practice guidelines and best practice standards to guide all needs based care for mothers and infants
- Adheres to protocols as required
- Utilizes Red Deer PCN practice algorithms, manuals and resources to guide practice
- Use knowledge of self-management strategies and healthy behavior facilitation to develop a collaborative action plan with the patient
- Promotes wellness to the general patient population
- Chronic disease practice may include but not limited to diabetes, COPD and Asthma
- Act as a liaison between the physician and an array of AHS, and other community resources

#### Navigation/Referral:

- Develops and facilitates the referral process between PCN physicians and AHS, social service agencies and other community resources
- Ongoing participation in the development of PCN resource library

### Communication/Professional Relationships:

- Develops and sustains effective relationships with health service partners to facilitate continuity and consistency of care
- Facilitates resource awareness between PCN physicians and AHS programs to promote continuity of patient care
- Participates in the organization and/or delivery of educational opportunities for PCN physicians and office staff

### Administration:

- Ensures maintenance of accurate records that are aligned with current practice guidelines and recorded within the patient chart
- Provide encounter reports for program accountability requirements
- Provide outcome reporting as directed

## Qualifications

### Professional Qualifications:

- Baccalaureate Degree in Nursing /or equivalency will be considered
- Currently registered with CRNA and provides proof of certification annually

### Personal Attributes:

- treats everyone with respect and dignity
- works collaboratively with patients and the health care team
- is committed to excellence and innovation
- is able to adapt and develop new skills and applied practice
- is comfortable working independently
- values relationships
- is able to work effectively in a highly complex, unstructured, and dynamic environment
- demonstrates problem-solving skills and initiative
- is flexible

### Supervision

**Direct:** Program Manager

**Indirect:** Executive Director

***\*must provide proof of license annually\****